

WESTOWN METROPOLITAN DISTRICT

P.O. Box 351929
3051 W. 105th Avenue
Westminster, Colorado 80031
Tel: 303-359-9330

<http://Westownmd.Colorado.gov/>

REGULAR MEETING AGENDA AND NOTICE

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Cindy Baldwin	President	May 2027
VACANCY		May 2025
VACANCY		May 2025
VACANCY		May 2027/2025
VACANCY		May 2027/2025
Lisa A. Jacoby	Secretary	Non-elected

DATE: Wednesday, May 17, 2023

TIME: 6:00 p.m.

LOCATION: VIA ZOOM

You can attend the meeting in any of the following ways:

1. To attend via Zoom Videoconference, use the following link:

<https://us02web.zoom.us/j/85064860041?pwd=VVV2TEZ3ODgvL3V2Zi9lY3ZkeXJJdz09>

Meeting ID: 850 6486 0041

Passcode: 927597

2. To attend via telephone, dial 1-346-248-7799 and enter the following additional information:

Meeting ID: 850 6486 0041

Passcode: 927597

I. ADMINISTRATIVE MATTERS

A. Confirm quorum. Present disclosures of potential conflicts of interest.

B. Approve agenda, confirm location of meeting and posting of meeting notices.

- C. Discuss results of May, 2, 2023 Election (enclosure). Confirm filing of Oath of Director.

- 1. Review Candidate Questionnaire(s) received (if any) and consider appointment of qualified candidate to the Board of Directors.

- 2. Consider appointment of officers.

President/Treasurer: _____

Secretary: _____

- D. Public Comment - Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of Minutes from the February 15, 2023 Regular Board meeting (enclosure).

II. FINANCIAL MATTERS

- A. Review and consider ratification and/or approval of payment of claims (to be distributed).

- B. Review and consider acceptance of _____, 2023 Unaudited Financial Statements and Statement of Cash Position updated as of _____, 2023 (to be distributed).

- C. Review and consider approval of the 2022 Audit and authorize execution of Representations Letter (draft audit to be distributed).

III. COMMUNITY MANAGEMENT / COVENANT ENFORCEMENT MATTERS

A. Discuss Committee Matters.

1. Consider acceptance of Committee Rules and Regulations related to Landscaping, Social and Finance Committees (enclosure).

B. Discuss snow removal and landscape maintenance matters.

1. Consider ratification of approval of High Plains Landscape & Water Systems, LLC Service Agreements for Snow Maintenance and for Landscape Maintenance services for 2023/2024 season (inclusive of Dog Station and Winter Watering Services) (enclosures).

2. Discuss and consider approval of High Plains Landscape and Water Systems landscape enhancement proposal #2023-7 and #2023-5 (enclosures).

C. Discuss status of community pool opening.

D. Update regarding cost analysis related to Imposition of Fees, Rates and Charges for Potable Water Service.

E. Discuss status of installation of signage related to icy conditions.

F. Covenant Violation Report.

1. Discuss status of delinquent accounts referred to Covenant Enforcement Counsel.

G. Discuss status of monument sign and tree damage insurance claim against driver.

H. Discuss matters related to alley lighting.

IV. LEGAL MATTERS

- A. Review and consider adoption of First Amendment to Resolution No. 2015-02-10 Regarding Colorado Open Records Act Requests (enclosure).

- B. Discuss recommendations related to the Cost Sharing and Reimbursement Agreement between the District and Westtown Condominium Association, Inc. (the "HOA"). If necessary, convene in Executive Session pursuant to Sections 24-6-402(4)(b) and (e), C.R.S. to receive legal advice regarding negotiations related to the Cost Sharing and Reimbursement Agreement between the District and the HOA.

V. OTHER BUSINESS

- A. Director Comments.

VI. ADJOURNMENT – The next regular meeting is scheduled for August 16, 2023