

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE WESTOWN METROPOLITAN DISTRICT (THE “DISTRICT”) HELD JUNE 23, 2021

A Special Meeting of the Board of Directors of the Westown Metropolitan District (referred to hereafter as the “Board”) was convened on Wednesday, June 23, 2021, at 6:00 p.m. Due to concerns relating to the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, this District Board Meeting was held via teleconference and Zoom. The meeting was open to the public.

Directors in Attendance Were:

Cindy Baldwin
Ashley Copenhaver
Rajeswary (“Rajes”) Iruthayanathan
Hunter Owen
Samantha Pearson

Also, In Attendance Were:

Peggy Ripko and Matt Cohrs; Special District Management Services, Inc. (“SDMS”) (for a portion of the meeting, for interview)

Jerry Jacoby and Brittany Barnett; Timberline District Consulting, LLC (for a portion of the meeting, for interview)

Brenda Shuler; Redhawk Consulting LLC (for a portion of the meeting, for interview)

Elisabeth A. Cortese, Esq.; McGeady Becher P.C.

**ADMINISTRATIVE
MATTERS**

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney Cortese requested members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with statute. Director Copenhaver disclosed that she is a member of the Board of the Westown Community Association. No other potential conflicts

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of interest were disclosed.

Quorum, Location/Manner of Meeting, Posting of Meeting Notices: It was noted that a quorum was present. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. Following discussion, upon motion duly made by Director Copenhaver, seconded by Director Baldwin and, upon vote, unanimously carried, the Board determined that, due to concerns regarding the spread of the coronavirus (COVID-19) and the benefits to the control of the spread of the virus by limiting in-person contact, the meeting would be held by video/telephonic means with no individuals (neither District representatives nor the general public) attending in person. Attorney Cortese reported that notice was duly posted and that no objections to the video/telephonic manner of the meeting or any requests that the video/telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

Conduct of Interviews for District Management / Community Management Services: The Board reviewed proposals received from SDMS, RedHawk Consulting, and Timberline District Consulting and proceeded with the conduct of interview in the following order:

- a. Timberline District Consulting
- b. RedHawk Consulting
- c. SDMS

Engagement of District Management / Community Management Service Provider: Following the interviews, the Board considered engagement of a provider for District Management and Community Management Services. The Board determined that they may have additional questions for the candidates and provided direction that all questions, if any, should be forwarded to legal counsel by Friday, June 25th for collation and transmittal to the candidates. Further, the Board provided direction and authorized that following the responses from the questions, if any, a vote be conducted by email to determine the engagement, and authorized the President to execute an Engagement Letter/Agreement with the selected provider.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By Hunter Owen
Secretary for the Meeting