

WESTOWN METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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<http://Westownmd.Colorado.gov/>

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Cindy Baldwin	President	2023/May 2023
Samantha Pearson	Treasurer	2022/May 2022
Hunter Owen	Secretary	2022/May 2022
Ashley Copenhaver	Assistant Secretary	2023/May 2022
Rajeswary Iruthayanathan	Assistant Secretary	2023/May 2022

DATE: **November 10, 2020**

TIME: 6:00 P.M.

PLACE: Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, Colorado 80228

ALTHOUGH AT LEAST ONE INDIVIDUAL WILL BE PHYSICALLY PRESENT AT THE MEETING LOCATION, THE MEETING WILL BE HELD BY TELECONFERENCE ON ZOOM. THOSE WISHING TO ATTEND THIS MEETING, PLEASE USE THE FOLLOWING LINK:

Join Zoom Meeting

<https://us02web.zoom.us/j/83471382693?pwd=bl05elpBSzlCOGFYd1E0REpxZmxudz09>

Meeting ID: 834 7138 2693

Passcode: 118480

1-253-215-8782

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.
- B. Approve Agenda, confirm location of the meeting, and posting of meeting notice.
- C. Review and consider approval of Minutes from the August 26, 2020, September 14, 2020 and October 5, 2020 Special Meetings (enclosures).
- D. Review and consider adoption of Resolution No. 2020-11-01; Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).
- E. Discuss §32-1-809, C.R.S. (Transparency Notice) reporting requirements and mode of eligible elector notification for 2021.

II. FINANCIAL MATTERS

- A. Review and ratify approval of the payment of claims represented by check nos. 1333 - _____, in the amount of \$_____ (to be distributed).
- B. Review and accept unaudited financial statements and schedule of cash position for the period ending September 30, 2020 (to be distributed).
- C. Consider engagement of Crady, Puca & Associates to perform the 2020 Audit, for an amount not to exceed \$4,800 (enclosure).
- D. Discuss and consider amendment to Resolution for the Imposition of Fees for the Centralized Provision of Trash Removal and Recycling Services.
- E. Discuss and consider an amendment to the Amended and Restated Resolution Establishing Fees, Rates, and Charges for Potable Water Service.
- F. Conduct Public Hearing to consider Amendment to 2020 Budget and consider adoption of Resolution to Amend the 2020 Budget and Appropriate Expenditures, if necessary.
- G. Conduct Public Hearing on the proposed 2021 Budget and consider adoption of Resolutions to Adopt the 2021 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, for a total mill levy of _____ (enclosures – Preliminary Assessed Valuation and Resolutions- draft budget to be distributed).
- H. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
- I. Review and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Colorado Constitution, Article X, Section 3, if necessary (enclosure).
- J. Consider appointment of District Accountant to prepare the 2022 Budget.

III. LEGAL MATTERS

- A. Consider adoption of a resolution authorizing the incurrence of a loan by the District with BBVA Mortgage Corporation, in the aggregate principal amount of \$6,700,000, plus original issue premium in the approximate amount of \$550,070, for the purpose of refunding its existing general obligation indebtedness. In connection therewith, the Board will consider: the approval of a Loan Agreement, as evidenced by a Promissory Note; and any other such documents, certificates and instruments in connection therewith; details concerning the loan and funds appertaining thereto; ratifying acts previously taken concerning said loan; repealing all resolutions in conflict therewith; and providing for other matters relating thereto (to be distributed).
- B. Discuss update to McGeady Becher P.C. District records retention policy (enclosure).

IV. OPERATION AND MAINTENANCE MATTERS

- A. Discuss 2021 Services:
 - 1. Pet Waste Services.
 - 2. Snow Removal.
 - 3. Landscape Maintenance.
 - 4. Trash/Recycling Services.
 - 5. Pool Maintenance.

V. COVENANT ENFORCEMENT

VI. OTHER BUSINESS

VII. ADJOURNMENT: **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2020.**