

# WESTOWN METROPOLITAN DISTRICT

P.O. Box 351929  
3051 W. 105th Avenue  
Westminster, Colorado 80031  
Tel: 303-359-9330

<http://Westownmd.Colorado.gov/>

## REGULAR MEETING AGENDA AND NOTICE

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Cindy Baldwin	President	May 2023
Barbara Greene	Treasurer	May 2023
VACANCY		May 2023
VACANCY		May 2025
VACANCY		May 2025
Lisa A. Jacoby	Secretary	Non-elected

**DATE:** Wednesday, February 15, 2023

**TIME:** 6:00 p.m.

**LOCATION:** VIA ZOOM

You can attend the meeting in any of the following ways:

**1. To attend via Zoom Videoconference, use the following link:**

<https://us02web.zoom.us/j/89577544129?pwd=UjJmdm5PZDgySOZ3YUtoT3VCay9Xdz09>

**2. To attend via telephone, dial 1-346-248-7799 and enter the following additional information:**

**Meeting ID: 895 7754 4129**

**Passcode: 064218**

### I. ADMINISTRATIVE MATTERS

A. Confirm quorum. Present disclosures of potential conflicts of interest.

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B. Approve agenda, confirm location of meeting and posting of meeting notices and 24 hour posting location.

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- C. Public Comment - Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
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- D. Review and consider approval of Minutes from the December 7, 2022 Special Board meeting (enclosure).
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- E. Discuss status of Call for Nomination process for May, 2, 2023 Election (enclosure).

- 1. Review Board Member Solicitation and Candidate Questionnaire to serve on the Board of Directors (for appointment process following election) (enclosures).
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**II. COMMUNITY MANAGEMENT / COVENANT ENFORCEMENT MATTERS**

- A. Discuss Committee Matters.

- 1. Discuss draft Committee Rules and Regulations related Landscaping, Social and Finance Committees (to be distributed under separate cover).
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- B. Discuss snow removal and landscape maintenance matters.
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- 1. Review bid tabulation for snow removal services and landscape maintenance services for 2023/2024 season (inclusive of Dog Station and Winter Watering Services) (to be distributed under separate cover).
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2. Discuss recommendations related to the Cost Sharing and Reimbursement Agreement between the District and Westown Condominium Association, Inc. (the “HOA”) (enclosure). (*adjourn into Executive Session under Legal Matters, if necessary*).
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- C. Ratify approval of Service Agreement with Republic Services, Inc. for trash and recycling services for 2023-2025 (enclosure).
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1. Discuss and consider increase in Fee for the Centralized Provision of Trash and Recycling Services.
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- i. Discuss and consider adoption of Resolution Further Amending and Restating the Imposition of Fees for the Centralized Provision of Trash Removal Recycling Services.
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- D. Discuss and consider potential increase in Potable Water Service Fee (enclosure).
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- E. Discuss and consider installation of signage related to icy conditions.
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- F. Covenant Violation Report.

1. Discuss status of delinquent accounts referred to Covenant Enforcement Counsel.
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**III. FINANCIAL MATTERS**

- A. Review and consider ratification and/or approval of payment of claims (to be distributed under separate cover).

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- B. Review and consider acceptance of \_\_\_\_\_, 202\_\_ Unaudited Financial Statements and Statement of Cash Position (to be distributed under separate cover).

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- C. Review proposals and consider engagement of \_\_\_\_\_ to perform the 2022 Audit for an amount of \$\_\_\_\_\_ (to be distributed under separate cover).

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**IV. LEGAL MATTERS**

- A. Discuss status of lawsuit captioned as: Amanda Summers v. Westtown Metropolitan District, Case No. 2020cv31387, District Court, Jefferson County, Colorado (the “Summers Lawsuit”).

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1. Convene in executive session pursuant to Sections 24-6-402(4)(b), C.R.S. to receive legal advice related to the Summers Lawsuit (if necessary).

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- B. Convene in executive session pursuant to Sections 24-6-402(4)(b) and (e), C.R.S. to receive legal advice regarding negotiations related to the Cost Sharing and Reimbursement Agreement between the District and the HOA (if necessary).

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**V. OTHER BUSINESS**

- A. Director Comments.

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**VI. ADJOURNMENT – The next regular meeting is scheduled for May 17, 2023**